

**Application form for SIDART Traineeship Program 2013-14**

Name of student:

Address:

E-mail:

University:

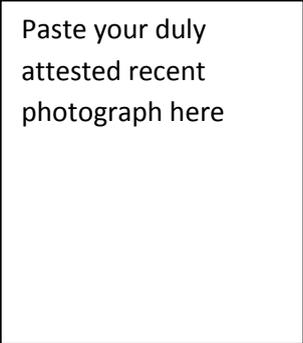
Class:

Name of: Dean/Professor of department.

Whether you will join as independent candidate or as collaborative scheme student\*

Duration of internship requested:

Educational Qualifications (Starting from 10<sup>th</sup> standard)



Year of exam	Board/university	Subjects	Marks obtained

Two References (Name address, designation, contact numbers, email and how do you know them one of them has to be your teacher and /or the employer)

1)

2)

Title of traineeship: -----

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Affidavit

I solemnly affirm that I have never been executed by any court in any country and that no criminal case is pending in any country against me. I have gone through the TOR of the internship programme of SIDART and I promise to abide by the rules and regulations of the host country(INDIA) and SIDART.

\* Refer to the article 4 in the TOR.

Date:

Signature.

## Traineeship Program

### Terms of Reference(TOR)

1. The SIDART Traineeship program is open throughout the year. Trainees can join SIDART trainee-ship program any time during the year with prior approval of President, SIDART.
2. Students are required to submit following documents to SIDART office prior to joining the program-
  - a) A letter of request to join SIDART as a trainee mentioning broad area or subject of Traineeship, duration, qualifications, address, email, contact number, name of University/College/School and class in which studying.(even those who have passed out may apply and come for the traineeships and have to give the same details of the last college/ university attended)
    - a.1) A note/write up in the form of a letter to President SIDART, in not more than 200 words, about the factors behind motivation to do the traineeship in a developing country like INDIA.
    - a.2) The student must apply at least three months before the date of the commencement of the traineeship.
  - b) MoU (Memorandum of Understanding) has to be duly signed between responsible authority of the University/College/School and President, SIDART if it's an internship/ traineeship under collaborative accord between SIDART and University/College/School.
  - c) A letter of recommendation from the dean or professor of the department on the letterhead of the University/College/School,
  - d) Photocopy of Passport and Visa (mentioning type of visa which cannot be tourist visa) soon after the selection.
  - e) Proof of necessary vaccination
3. Once selected, the student is required to deposit the applicable fee to SIDART for its developmental activities (@ 200 Euro for/ upto 3 months (12 weeks) then 20 Euro for each additional weeks) if it is a self sponsored internship/ traineeship. If it is a collaborative internship with the organization/ college/school/university of the student, then, students are not required to pay internship fee separately to SIDART.
4. Students coming on their own are also required to submit complete information of two references, letters of recommendations from them, from India and or two from their native country or from the country they are presently residing in, along with an affidavit given in the application form.
6. The trainees will follow the rules/regulations of SIDART and guidelines issued to them from time to time by the President, SIDART or any other competent authority.
7. The students will complete all the assignments given to them during the traineeship and will prepare a report on the traineeship under guidance of their guide in SIDART.
8. Students are bound to follow the rules and regulations of the Government of INDIA applicable to foreign nationals and law of the land applicable to all persons, native/foreigner, residing in India at any point of time failing which they shall themselves be responsible for their conduct.
9. The selection will be based on the motivation letter and the telephonic interview of the student. The decision will be communicated with in seven working days by email.

10. The jurisdiction of the court of law for the purpose of any arbitration would remain Jaipur (India) only.

SIDART

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[ngosidart.blogspot.com](http://ngosidart.blogspot.com)

You will have to submit the following documents:

- Application form, filled out and signed\*
- Terms of Reference, signed\*
- Letter of request to the president of SIDART
- Two letters of recommendation, e.g. from your university (dean of your department, professor)
- Your CV
- Copy of your passport
- Copy of your vaccination passport

\*Please find the application form and the ToR on the previous pages

When all documents are collected we will send you the letter of invitation which you will need to apply for your visa. As soon as you receive your visa, please send a copy as well.